

**PRESENT:** Supervisor Broderick; Deputy Supervisor Conrad; Councilmembers Bax, Geiben, Jacoby and Morreale; Attorney Parisi; Attorney Seaman; Engineer Lannon; Building Inspector Masters; Highway Superintendent Trane; Recreation Director Dashineau; Finance Director Agnello; Martha Blazick; WWTP Chief Opt. Ritter; Deputy Water Foreman Zahno; Senior Director Collesano; Police Chief Previte; 1 Press; 13 Residents and Clerk Donna Garfinkel

Supervisor opened the meeting with the Pledge to the Flag followed by a moment of silent reflection.

#### AGENDA APPROVAL

Additions: Broderick – Executive Session concerning employment status of a particular employee.

**Geiben MOVED to approve as amended, Seconded by Morreale and Carried 5 – 0.**

#### CITIZEN AWARD PRESENTATION

Previte said each year the Police Department honors officers for service. In years past the Department has also honored residents.

Captain Cane presented an award to Theresa Belkot for her quick actions in helping Gavin Burns. In June of 2018, Ms. Belkot heard a cry for help from her neighbor. When she arrived at the house she saw the young boy had a severe laceration to his foot. She rendered medical aid to the boy until medical staff arrived.

The young man is doing well today. Previte knows the family is very grateful, as is the Lewiston community.

Captain Cane presented Ms. Belkot with the Civilian Service Award.

#### RESIDENTS STATEMENTS - None

#### DEPARTMENT HEAD STATEMENTS

Broderick announced that tomorrow is Martha Blazick's last day as a Town employee. Broderick appreciates all that Blazick has done for the Town.

M. Maggard, Town Historian, is investigating the creation of the Town of Lewiston flag.

#### APPROVAL OF MEETING MINUTES

**Bax MOVED to approve the Public Hearing / Work Session – 12/10/2018 meeting minutes, Seconded by Geiben and Carried 5 – 0.**

Clerk Garfinkel requests the Board approve the Uniforms and Laundering Service Contract for the four Town buildings.

Following bids were received: Ameripride Services - \$395.31/week; Doritex (current uniform) = \$333.86/week; Doritex (new uniforms) = \$374.79; Uni-First Corporation - Incorrect = \$311.58 / Correct = \$455.98.

**Morreale MOVED to approve the Uniforms and Laundering Service Contract with Doritex for \$374.79/week total for four buildings, Seconded by Jacoby and Carried 5 – 0.**

#### AUDIT PAYMENT

**Morreale MOVED to approve the Regular Abstract of claims numbered 3781 to 3991 and recommends payment in the amount of \$237,480.36, plus a Post-Audit of \$45,751.80, Seconded by Bax and Carried 5 – 0.**

OLD BUSINESS - None

PENDING - None

NEW BUSINESS Residents / Public Correspondence - None

SUPERVISOR BRODERICK

Liaison Report

Set Reorganization Meeting – January 2019. Broderick announced the Reorganization meeting will be held January 7, 2019 with the Work Session to follow. There will be no Work Session on January 14, 2019.

Office of the Aging Contract approval - Tabled

Legal – Nothing to report

Engineering – Nothing to report

Broderick requests Lannon provide a start and end date for the Sanborn Sewer project, in relation to the grant. Lannon said the Town is waiting for DOT to issue a permit.

Finance - Budget Adjustments

Agnello updated the Board on the progress or lack of progress with the Town phone systems. When speaking of Spectrum, it's the infrastructure and with Ronco it is the physical phone.

In early 2017 the Board reviewed and approved a contract with Ronco and Time Warner. Since then, many events have occurred. Spectrum purchased Time Warner, and specs submitted could not be done due to the infrastructure in the Town.

The Spectrum contract cost has since increased, due to the infrastructure between the 5 sites in the Town. It will increase by \$5,500/year. Spectrum will need to put in approximately \$49,000 in infrastructure, as opposed to \$70,000. If the Town remains in the contract with them, for 60 months (5 years) the Town will not be liable for any of the construction costs.

In regards to the terms of the Spectrum contract, it went from three years to one year. The Board needs to decide because the phones are failing at all Town sites. This affects the Senior Center, WWTP, Police, Highway and the Town Hall.

Broderick said competition is extremely high. Replacing the phones will not solve anything. The phones are paid for, just waiting to be installed.

The only other company is Verizon and they are 3% higher than Spectrum. If the Board opted out of the contract with Spectrum, the \$49,000 would then be the responsibility of the Town. The Board needs to decide if they are willing to pay the extra \$5,500 a year for the deal with Spectrum.

Geiben asked what guarantee the Town has that Spectrum will be able to complete this project, considering their relationship with the State. Broderick believes they can complete the project, but what happens if the State kicks them out after the fact; there is not an answer for that.

Geiben understands each department will have to pick-up some of the cost of this additional fee. This will put a squeeze on the departments and wonders if it would be better for it to be taken out of H-97.

Agnello said the increase is in the monthly recurring cost, which could not come out of H-97. In 2019, it will take at least three – four months for them to install, once the contracts are signed. In 2019 it would not be a full increase year to the department. In 2020 it will be the total cost and they will have to budget wisely.

Geiben said the Board understands departments may get squeezed and will need to make adjustments.

Blazick said the infrastructure is so old and damaged, it is affecting phone service. This will bring the Town into the 21st century. The phones are over 25 years old.

Morreale asked who maintains the lines. Agnello said she has not read anything in the contract.

**Geiben MOVED to approve the contract with Spectrum and Ronco and approve the Supervisor to sign, subject to Attorney approval, Seconded by Bax and Carried 5 – 0.**

Agnello requests approval of Drescher & Malecki LLP as the Town's external auditor to complete the 2018 Audit and 2018 Annual Financial Report Update Document (AUD) per the contract.

**Bax MOVED to approve Drescher & Malecki LLP as the Town's external auditor to complete the 2018 Audit and 2018 Annual Financial Report Update Document (AUD) per the contract, Seconded by Jacoby and Carried 5 - 0.**

**Geiben MOVED to authorize the Supervisor to sign the Drescher & Malecki LLP contract, Seconded by Jacoby and Carried 5 – 0.**

Agnello asked for approval of the outstanding purchase orders using 2018 budget as outlined in document submitted dated 12/27/2018, Time:3:20:51 PM. (Addendum A)

**Geiben MOVED to approve Purchase Order Report document submitted dated 12/27/2018, Time:3:20:51 PM. (Addendum A), Seconded by Morreale**

Jacoby asked for explanation. Agnello said this is a list of purchase orders that have been processed, will be paid in 2019, but out of 2018 budget.

**Carried 5 – 0.**

Budget Revision

Fire Inspection

**Geiben MOVED to transfer \$622 from Fire Inspection Personal – B00-3410-0100 and \$11 from Administrative Allocation – B00-1310-0100-0002 for a total of \$633 to Fire Inspection Contractual – B00-3410-0400 to cover Contractual expenses, Seconded by Jacoby and Carried 5 – 0.**

Highway Department

**Geiben MOVED to transfer \$6,329 from Unemployment Insurance – DB0-9050-0800, to Gasoline & Diesel Fuel – DB0-5110-0400-3510 to cover additional gas charges thru the remainder of the year, Seconded by Morreale and Carried 5 – 0.**

Safety Department (Building Office)

**Geiben MOVED to transfer \$2,500 from Contractual – B00-3620-0400, to Equipment – B00-3620-0200 for the purchase of new computers, Seconded by Morreale and Carried 5 – 0.**

Police Department

**Geiben MOVED to increase Police Insurance Recoveries – B00-1000-2680 by \$5,031 and increase Police Contractual – B00-3120-0400 by \$5,031, Seconded by Morreale and Carried 5 – 0.**

This will allow the insurance money received for the accidents of car 271 and car 275 to fund the expenses for repairing the damages sustained to the cars.

Highway Department

**Geiben MOVED to transfer \$7,658 from Machinery Personal – DB0-5130-0100 and \$38,263 from Snow Removal Personal – DB0-5142-0100 and \$7,502 from State Retirement – DB0-9010-0800, and \$4,237 from Workers Compensation – DB0-9040-0800 and \$1,634 from Unemployment Insurance – DB0-9050-0800 for a total of \$59,294 to General Repairs Personal – DB0-5110-0100, Seconded by Jacobi and Carried 5 – 0.**

**Geiben MOVED to transfer \$3,893 from Unemployment Insurance – DB0-9050-0800 moving \$2,433 to Out of Department Personal – DB0-5142-0100 and \$1,460 to Union Welfare Benefits – DB0-9070-0800, Seconded by Bax and Carried 5 – 0.**

Police Department

**Geiben MOVED to transfer \$863 from Equipment – B00-3120.0200 to Contractual – B00-3120.0400, Seconded by Morreale and Carried 5 – 0.**

This will cover the purchase of tires and flashlights for car #276.

Highway / Garage Department

**Bax MOVED to award the installation of a new Fueling Station to The Pump Doctor Inc., in the amount of \$34,960.62, Seconded by Geiben and Carried 5 – 0.** This is the only bid received.

**Geiben MOVED to transfer \$3,400 from Machinery Contractual – DB0-5130-0400 and \$12,561 from Snow Removal Contractual – DB0-5142-0400 to Equipment – DB0-5130-0200 and \$19,000 from Town Garage Contractual – A00-5132-0400 to Equipment – A00-5132-0200 for a total of \$34,961 for the purchase of the Fueling Station, Seconded by Jacoby and Carried 5 – 0.**

COUNCILMAN BAX – Fuel station already discussed

COUNCILMAN GEIBEN – Nothing to report

COUNCILMAN JACOBY

Jacoby attended the Planning Board meeting when the proposed Solar Farm project, on Moore Road was discussed. Jacoby thought the applicant was very professional and had answers to all questions. This seems like a really nice project.

Trane gave Jacoby a tour of the highway garage and brush pile. Now that he has seen it, he understands the cost of removal.

COUNCILMAN MORREALE

Irrigation bid award – tabled

Public Hearing – Solar Farm – Moore Road

**Morreale MOVED to schedule a Public Hearing to be held on January 7, 2019 at 6:00 pm regarding an application for a Special Use Permit and Site Plan Review of a proposed Utility Scale Solar Energy System located at 2643 Moore Road, Seconded by Geiben and Carried 5 – 0.**

RESIDENTS STATEMENTS

Glasgow, Paulette – The Circle – Glasgow questioned where the Town is getting the money from to pay for the phone system. Agnello said the original physical phone payment will be from H-97.

Town Board Meeting / Final Audit – December 27, 2018

6:00 pm

Glasgow questioned what the cost will be for each department. Agnello outlined the contracts and the dollars.

**Bax MOVED to enter into Executive Session for a matter relating to employment status of particular individuals, Seconded by Jacoby and Carried 5 – 0.** (6:43 pm)

**PRESENT:** Supervisor Broderick; Deputy Supervisor Conrad Councilmembers Bax; Geiben; Jacoby and Morreale; Attorney Parisi; Attorney Seaman; Police Chief Previte

**Geiben MOVED to exit Executive Session, Seconded by Morreale and Carried 5 – 0.** (7:25 pm)

No action was taken.

**Geiben MOVED to adjourn meeting, Seconded by Morreale and Carried 5 – 0.** (7:26 pm)

Transcribed and respectfully submitted by:

Donna R. Garfinkel, Town Clerk